

Record of decision taken under delegated powers by a council officer



Title:	APPROVAL TO AWARD A CONTRACT FOR EARLY ENABLING WORKS FOR THE PROVISION OF SCHOOLS BASIC NEED PLACES AT HORLEY NE PRIMARY SCHOOL
Divisions Affected:	Horley
Key Decision:	Yes
Reason Key:	Over £500,000
Decision taken under delegation by virtue of:	Delegation agreed by Cabinet on 25 September 2012 – Minute Ref: 132/12 (2)

Summary

The Cabinet at its meeting of 25 September 2012 agreed that the Strategic Director for Change and Efficiency (now Strategic Director for Business Services), having ensured formal agreement in writing with the Leader and Cabinet Member for Change and Efficiency (now Business Services), the Cabinet Member for Assets and Regeneration Programmes and the Cabinet Member for Children and Learning (now Schools and Learning) and the S151 officer, authorise the award of future schools capital construction contracts, above £500k in value, where a mini-competition procedure has been followed under a Framework Agreement previously approved by Cabinet. It was agreed that this authorisation would be formally minuted and the S151 Officer would retain the paperwork.

In response to an increasing demand for school places across Surrey the Council established, in its Medium Term Financial Plan 2012-2017, a Capital Programme to fund the provision of additional places in a number of schools. The Education Basic Need Programme has now moved into the second Tranche of delivery and phased implementation of the Construction works for twelve primary schools projects and one secondary school is in progress. In this instance the Strategic Director is requested to consider awarding a contract to the recommended tenderer for early enabling works to the Horley NE Primary School in Horley.

Additional school places are needed by September 2014 to meet an increase in pupil numbers. The award of this contract will enable groundwork's and external works to commence early to allow for the entire works to be completed on time.

This record formally confirms that a meeting was held under the above delegated Authority on 15 October 2013 at which the award of the contract for the early enabling works at Horley NE Primary School was approved as recommended in the submitted confidential contract award report.

Decision made

Decision made:

It was AGREED that following a mini-competition tendering exercise and extensive pre-construction preparation, a contract be awarded for early enabling works for the 2013/14 schools capital construction project at Horley NE Primary School to the contractor identified in paragraph 3 of the Contract Award report.

Reasons for Decision:

To enable early groundwork's and external works to be carried out for the construction project at Horley NE Primary School, which will result in increased basic need provision for children in accordance with the council's statutory obligations.

Decision taken by:	Julie Fisher, Strategic Director for Change and Efficiency
Decision taken on:	15 October 2013
To be implemented on:	23 October 2013

Alternative options considered

The tender for this contract has been conducted in accordance with EU Procurement rules under Frameworks previously approved by Cabinet pursuant to the Council's Procurement Standing Orders. No alternative options are available for consideration by the Strategic Director.

Summary of any financial implications

The overall funding agreed in the MTFP 2013/18 for this scheme (excluding land) is £3,644,162. There is a forecast overspend of £1,346,712 which was explained in the Cabinet Report on 24th September 2013.

The last estimated cost of the total scheme is as follows:-

Enabling works budget	£1,300,594.47
Main works budget	£2,764,214.53
Contractors pre-construction costs	£273,701.00
Design fees	£437,364.00
Furniture and fittings	£215,000.00
Estimated Scheme Cost	£4,990,874.00

Tender results: A tender was negotiated under the framework agreement conditions with the successful tenderer in the sum of **£1,178,677.28**, for this early works element. This is a reduction of £121,917.19 compared to the last estimate. Actual costs will be regularly monitored as the project progresses to the main works contract award. A further report will be provided at this next stage and the costings will be updated for the latest estimates and compared to budget at that stage.

Declarations of conflicts of interest

None.

Consultation/Process Followed

The Strategic Director for Business Services has consulted with the Leader, the Cabinet Member for Business Services, the Cabinet Member for Asset Regeneration and Programmes and the Cabinet Member for Schools and Learning and the S151 officer. Formal agreement to the proposed decision was given in writing by each on the following dates:

Cabinet Member for Asset and Regeneration Programmes Tony Samuels	15 October 2013.....
Cabinet Member for Business Services Denise Le Gal	15 October 2013.....
Cabinet Member for Schools and Learning Linda Kemeny	15 October 2013.....
Leader of the Council and Chairman of the Cabinet David Hodge	15 October 2013.....
Section 151 Officer Sheila Little	15 October 2013.....

Background Documents

Exempt:

Contract Award Report	Yes
Tender Evaluation Report.	Yes